Create a shared mailbox in Exchange

```
New-Mailbox -Shared -Name "Internal IT" -DisplayName "Internal IT" -Alias
InternalIT
```

Or convert existing user mailbox to shared mailbox

```
Set-Mailbox internalit@example.com -Type shared
```

```
add-mailboxpermission -identity internalit@example.com -user
EXAMPLEinternalit -accessrights FullAccess
add-adpermission -identity internalit@example.com -user EXAMPLEinternalit -
extendedrights Send-as
```

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